Arts in Healthcare Certificate Application Guidelines

Guidelines for UF Undergraduate Students

Acceptance Requirements:
1. A GPA of 3.0 must be documented at the time of acceptance and maintained through certificate completion
2. Approval of the advisor in the student’s major area of study
3. Completion of all application components and requirements

Application Procedures:
1. Students should apply by the start of their junior year
2. Discuss your interest in the Certificate program during an interview with your program advisor and with the UF AIM director (Jill Sonke, jsonke@ufl.edu)
3. Log onto the program application website and complete the online application.
4. Submit the following application attachments by mail as instructed on the program application website:
   a. Personal statement including qualifications and personal and professional objectives for pursuing the certificate
5. Submit the application fee as instructed on the application website

Guidelines for Students at a Partner Institution

Acceptance Requirements:
1. A GPA of 3.0 must be documented at the time of acceptance and maintained through certificate completion
2. Approval of the advisor in the student’s major area of study as well as of the Certificate Coordinator (may be submitted to UF AIM via e-mail) at the home institution
3. Completion of all application components and requirements

Application Procedures:
1. Discuss your interest in the Certificate program during an interview with the designated certificate program advisor at your home institution and with the UF AIM director (Jill Sonke, jsonke@ufl.edu)
2. Log onto the program application website and complete the online application
4. Submit the following application attachments by mail as instructed on the
   program application website:
   a. Personal statement including qualifications and personal and professional
      objectives for pursuing the certificate
   b. Two letters of recommendation in signature-sealed envelopes
   c. Official transcripts (a letter from the program advisor can be submitted to
      document required courses being taken at the time of application)
5. Submit the application fee as instructed on the application website

**Guidelines for Students at Other Universities and Graduate Students**

Acceptance Requirements:
1. A GPA of 3.0 must be documented at the time of acceptance and maintained
   through certificate completion
2. Approval of the advisor in the student’s major area of study as well as of the
   Certificate Coordinator (may be submitted to UF AIM via e-mail) at the home
   institution
3. Completion of all application components and requirements

Application Procedures:
1. Discuss your interest in the Certificate program during an interview with the UF
   AIM program director (Jill Sonke, jsonke@ufl.edu), and with your program advisor
   at your home institution if applicable
2. Log onto the program application website and complete the online application
3. Submit the following application attachments by mail as instructed on the
   program application website:
   d. Personal statement including qualifications and personal and professional
      objectives for pursuing the certificate
   e. Two letters of recommendation in signature-sealed envelopes
   f. Official transcripts (a letter from the program advisor can be submitted to
      document required courses being taken at the time of application)
6. Submit the application fee as instructed on the application website

**Guidelines for Professionals**

Acceptance Requirements:
1. Documentation of intermediate proficiency level in a primary art discipline. May
   include a university transcript documenting coursework taken within the last ten
   years or a current CV or resume documenting equivalent professional experience
   and achievement of current artistic proficiency.
2. Completion of all application components and requirements.

Application Procedures:
1. Discuss your interest in the Certificate program during an interview with the UF
   AIM program director (Jill Sonke, jsonke@ufl.edu)
2. Log onto the program application website and complete the online application
3. Submit the following application attachments by mail as instructed on the program application website:
   a. Personal statement including qualifications and personal and professional objectives for pursuing the certificate
   b. Two letters of recommendation in signature-sealed envelopes; letters should speak to artistic proficiency, professional accomplishments, and personal suitability for employment in the arts in healthcare field
   c. Official transcripts
   d. Current curriculum vitae or resume
5. Submit the application fee as instructed on the application website