PRODUCTION AND PERFORMANCE
THE 4950

Instructor: Zak Herring       Phone: 273-0524       Email: Zakh@ufl.edu
Office hours: M—Th:3:00—4:00

COURSE OBJECTIVE:
To develop an understanding of the discipline required to produce quality theater through practical experience. Students will learn the importance of what might seem a most menial job and how that job is an essential part of a finely tuned machine.

LAB HOURS:
Lab hours are to be arranged on a signed schedule and turned in by 3:00 PM, January 10th, 2014 to receive a passing grade in this course. No other shows, productions, jobs, assignments by other faculty changes this course obligations.

COURSE SUPPLIES: (required to bring to every lab – or loss one point off final grade):
1) # 2 pencil
2) a “Sharpey “ fine point permanent marker
3) clothing that is suitable to work in during class time and lab. These clothes are likely to get sawdust, paint, oil, or other types of dirt on them. Closed-toed shoes are required to enter the shop. No exceptions.

USE OF EQUIPMENT:
Safety rules must be obeyed at all times (see shop rules painted on the wall in the shop). Any student that feels uncomfortable in the operation of any piece of equipment or job task at any time must immediately discuss the situation with the instructor.

GRADING:
All faculty, staff, graduate assistance, and stage managers may be involved in the grading process. Grading evaluation is based upon completion of 100 lab hours, attitude, professionalism, promptness, effort, knowledge of equipment and systems, ability to stay working, student’s skill, independence, accuracy, shop manners and above all, the ability to follow safety procedures. Failure to arrive on time for crew calls, fittings, rehearsals, or performance will significantly impact grading. A student taking any type of medication that would affect their performance or safety must notify the instructor before the use of any equipment.

(Page 1 of 2)
GRADING SCALE:
“I” (Incomplete)—INCOMPLETES WILL NOT BE GIVEN. See the university’s guidelines on incompletes. Time management is your responsibility.
“E” (Failure)—Less than 100 completed hours or 50 completed hours plus a performance in one of the following productions: Hobson’s Choice, Dance 2014, Tribes, or Angels In America.
“D”—Not available
“C”—Participation in the required hours within the semester. Attend all scheduled lab times, properly dressed, and complete assignments as instructed. Attend 1 strike. A sign up sheet will be posted.
“B”—All of the requirements of a “C” plus demonstrate knowledge of shop equipment, tools, shop procedures while showing an interest in and self initiative to participate in all lab activities.
“A”—All the requirements of a “B” plus a desire to learn and develop new skills in construction techniques. Display an interest and ability to work without supervision; interest and ability to mentor other students; demonstrate a superior knowledge of shop equipment and tools.
BONUS: If you complete 50 hours (or 25 plus a performance in one of the above productions) by Feb. 21st, you will only need 40 (20 plus a performance) to receive a grade.

STUDENTS WITH DISABILITIES:
Students requesting classroom accommodations must first register with the Dean of Students Office. The Dean of Students Office will provide documentations to the student who must then provide this documentation to the Instructor when requesting accommodation.

HOLIDAYS/RELIGIOUS DAYS:
The Instructor must be notified by January 10th of any holidays or religious days that interfere with classes, labs or backstage crew assignments.

RECORD KEEPING:
The time clock is located on the wall outside the Production Office. The time clock is accurate. Students will clock in only when they are ready to begin work. Students will clock out anytime they are not actively engaged in work on the productions. Anyone who clocks in and leaves work by mistake must report his or her mistake immediately to Zak. Clocking in and not working for any reason is considered a violation of the honor code and will be dealt with accordingly.

I __________________________________________ have read, asked, received clarification, and understood on this entire syllabus.

(student ID number)  (email)

__________________________________  (cell phone number)