Ceramics: 3D Concepts
ART 2757C

Term: Summer B 2013
Meeting Time: Monday and Weds 3:30-6:15
Tuesday and Thursday 2:00-6:15
Meeting Location: FAC B14
Credit Hours: 03
Prerequisite: ART 1803C,”Workshop in Art Research and Practices” WARP.

Instructor: Donna Flanery
E-mail: donnaflanery@ufl.edu
Ceramics kiln room phone: 392-0201 x 232
Office Hours: Wednesday 2:30-3:30 or by appointment
Office: FAC B18C

Course Description:
This course is an introduction to three dimensional form and design concepts using Ceramic materials and processes. The projects investigate three dimensions and visual dynamics in three dimensions including a study of form, space, color and light, texture, composition, and structure. Low fire technology, hand forming techniques, an introduction to glazing, and electric kiln firing processes support the development of an understanding of 3D fundamentals.

Objectives:
• To understand and develop a working knowledge of 3D design concepts
• To effectively generate, organize and communicate ideas in full 3D space.
• To explore form, the meaning of structure, spatial design, surface, color and light, proportion and composition, function and content.
• To learn to use ceramics to express 3D problems.
• Increased knowledge of technical skills, processes and materials relating to ceramics or sculpture

Studio Procedures:
Please read Welcome to UF Ceramics and follow shop procedures. This information can be found at: http://grove.ufl.edu/~ceramics/welcome-to-uf-ceramics.pdf

All students are required to clean up after themselves. This keeps our studios healthier and more pleasant work places. Failure to clean up after your self can result in a lowered grade, this includes weekend use of the studio.
## Calendar

| Week 1 | Monday   | - Intro to class syllabus and policies  
|        | July 1   | - Intro to clay and 3D Concepts.  
|        |          | - Studio tour  
|        |          | Clay Demo: slab, coil, pinch  
|        |          | **HOMEWORK:**  
|        |          | - Get a Sketchbook, clay ticket, tools.  
| Tuesday | July 2   | Clay Demo: slab, coil, pinch  
|        |          | - Intro to Project One  
|        |          | - Work Day  
| Wednesday | July 3  | - Must have sketches finished by the start of class  
|          |          | - Demo: Slips  
|          |          | - Split into groups & go over project proposals  
|          |          | - Individual Meetings  
|          |          | - Building day Project 1  
| Thursday | July 4   | No Class  
| Week 2 | Monday   | - Intro to Project 2  
|        | July 8   | - Building day Project 2  
|        |          | - Must have approved sketches and maquette finished by the end of class  
| Tuesday | July 9   | - Demo: Kiln loading, bisque in class  
|        |          | - Work Day  
|        |          | - Split into groups & go over project proposals  
| Wednesday | July 10 | - Building Day Project 2  
|          |          | - Quiz on Assigned Reading  
| Thursday | July 11  | - Demo: Glazing  
|          |          | - Unload bisque  
|          |          | - Fire test kiln at the end of class  
|          |          | - Intro to Project 3  
| Week 3 | Monday   | - LOAD Glaze #1 (last hour of class)  
|        | July 15  | - Load Bisque #2  
|        |          | - Must have approved sketches and maquette finished by the end of class  
| Tuesday | July 16  | Critic Project One  
|        |          | - Split into groups & go over project proposals  
| Wednesday | July 17 | - Intro to Project 4  
|          |          | - Unload bisque  
| Thursday | July 18  | - Work Day  
| Week    | Monday   | - Quiz: Assigned Reading
### Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Activities</th>
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<tbody>
<tr>
<td><strong>4 July 22</strong></td>
<td>- Load Glaze #2</td>
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<tr>
<td><strong>Tuesday July 23</strong></td>
<td>- Split into groups &amp; go over project proposals</td>
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<td></td>
<td>- Must have approved sketches and maquette finished by the end of class</td>
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<td><strong>Wednesday July 24</strong></td>
<td>- Critic Project 2</td>
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<tr>
<td><strong>Thursday July 25</strong></td>
<td>- Project 3 greenware deadline, <strong>must be</strong> on our class cart by 6:15 pm to receive full credit</td>
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<td><strong>Week 5</strong></td>
<td><strong>Monday July 29</strong> - Unload Bisque - Work Day</td>
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<td><strong>Saturday July 28:</strong> Bisque Project 3</td>
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<tr>
<td><strong>Tuesday July 30</strong></td>
<td>- Work Day: Glazing Project 3, Building Project 4</td>
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<tr>
<td><strong>Wednesday July 31</strong></td>
<td>- $35 Studio Fees Due - Last day to work with clay - Load glaze #3</td>
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<tr>
<td><strong>Thursday August 1</strong></td>
<td>- Project 4 greenware deadline, <strong>must be</strong> on our class cart by 6:15 pm to receive full credit</td>
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<td><strong>Week 6</strong></td>
<td><strong>Monday August 5</strong> - Unload Bisque - Critic Project 3</td>
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<td></td>
<td><strong>Saturday August 4:</strong> Bisque Project 4</td>
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<tr>
<td><strong>Tuesday August 6</strong></td>
<td>- Load glaze #4 (last hour of class) - Review for vocab test</td>
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<td><strong>Wednesday August 7</strong></td>
<td>- Vocabulary Test - Unload glaze kiln - Studio Cleanup</td>
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<tr>
<td><strong>Thursday August 8</strong></td>
<td>- Final Critic - Potluck</td>
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### Supplies:

**Clay:** Red earthenware or white sculpture clay is used in this course. Clay Tickets must be purchased at the bookstore in the Reitz Union (at the register). One Blue Ticket will buy a 25 pound bag of clay. Clay prices are subject to change. Most students use 4 – 9 bags of clay for the course. **You must have a clay ticket before getting clay.** I recommend that you buy four tickets to start the semester. This will insure that you
**do not come to class without clay.** Glazes and miscellaneous shop materials are included in the costs of the materials fee to an extent.
*If anyone is interested in free clay, there is a recycling option, please see me*

**Fee:** Students are required to pay a ceramics materials fee of $35 to cover the cost of glaze materials used. This is separate from the lab fee assessed with your tuition. The lab fee covers consumable supplies such as cones for firing, replacement elements, kiln shelves, wax resist, etc.

**Required Texts:**

**Required Tools:** bound sketchbook 8”x11”, toolbox or caddie w/your name on it, lock for locker, sponge, needle tool, cut-off wire, fettling knife, ribs: flexible metal, serrated, rubber kidney, fork or other scoring tool, carving tools, ruler, assorted brushes, plastic to cover work in progress (2-5 soft garbage bags will work), spray bottle, wooden paddle.

**Optional Tools (not required but strongly suggested):** apron or large shirt, N95 dust mask (disposable type, the hardware store carries them. Please see the SA+AH Health and Safety Sheet), small bucket, Surform Plane (hardware store), scissors, shop towel, 2 pieces of 36" x 36" canvas for rolling slabs, small containers with lids (e.g. recycled yogurt containers, etc.)

Please have TOOLS and a receipt for clay by the second-class meeting, work on the first assignment will begin immediately.

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**GRADING FORMAT:**

A = 100 – 90: Excellent work, work meets the requirements and goes above and beyond expectations.
B = 89 – 80: Work meets all requirements to a high degree, and is presented in a meaningful fashion.
C = 79 – 70: Work is average, meets all requirements minimally, presentation is “satisfactory.”
D = 69 – 60: Work is below average, concepts are missing or not fulfilled, presentation lacks quality.
F = 59 – 50: “F” Work receives a failing grade, unacceptable and insufficient work.

Project 1: 20%
Project 2: 20%
Project 3: 20%
Project 4: 20%
Participation: 10% - Attendance loading, unloading kilns, critiques participation
Writing: 10% - Vocabulary Test, quizzes

Grading
Scale:
A (100–95);
A- (94–90);
B+ (89–87);
B (86–82);
B- (81–80);
C+ (79–77);
C (76–72);
C- (71–70);
D+ (69–67);
D (66–62);
D- (61–60);
F (59–0)

CRITIQUE EXPECTATIONS:
ALL WORK SHOULD BE PRESENTED FOR CRITIQUE IN A PROFESSIONAL FASHION. ALL CRACKS AND FLAWS SHOULD BE REPAIRED WITH EPOXY AND PAINT TO THE BEST OF YOUR ABILITY. I RECOMMEND SPLITTING A CONTAINER OF PC 11 AMONGS THE CLASS FOR REPAIRING AND PAINTING.

LATE WORK:
All projects, reading responses, and research projects must be completed on time for full credit. Specific due dates are stated on each project sheet and are announced in class. Failure to complete any project on time will result in a drop of one full letter grade, and failure to complete any other assignment, such as response papers, in-class exercises, or other class work, on time will result in a drop of ½ letter grade for each day it is late. If the time line states that a project is due at the beginning of class, turning it in at the end or after class is considered late. You must have work finished and installed before the start of class on critique days or your work will not be critiqued and your project grade will be lowered. It is the student’s responsibility to turn in all work on time. The ceramic process requires that green ware be completely fabricated and detailed, then dried for several days, depending upon scale and complexity. Please finish building all wet work on time for green ware due dates and manage the careful drying of your work so that you can meet all deadlines. Clay requires your regular attention to achieve good results. It cannot be rushed or neglected. Full participation by showing
completed work during all critiques is required along with active participation through shared ideas and commentary.

**EVALUATION:**
In addition to specific criteria defined by individual project goals, all projects will be graded on their success in the following areas: concept development, use of design decisions to support your concepts, craftsmanship, and meeting deadlines for building, firing and critique. As previously mentioned, a sketchbook is required for recording notes and ideas and the work must be finished within the specified deadlines.

**Concept / Idea:** This pertains to the ability to discover and define design problems and issues in a clear and consistent language.

**Solution:** This pertains to the quality of your Visual and Conceptual Solution. Factors such as composition, inventiveness, originality, layout and craft will be considered in grading.

**CLASS WORK:**
You are required to keep all information related to this class in your sketch book and should photocopy the pages to create a presentation for the process of each project. Quantity (yes, sometimes over quality) and innovation are important factors. The more you do, the better your design will be. I will not accept work that does not meet the required presentation standards (which are listed on each individual project sheet). Also important in considering project grades: Failure to meet deadlines will result in a zero. For situations that are called to my attention in advance, something can be arranged. You should always plan ahead.

Grades will also be influenced by the following criteria: evolution from proposal to finished work, aesthetic concerns, and adherence to assignments, craftsmanship, skills development, conceptual rigor, experimentation, inventiveness, risk-taking, personal investment, and critical discussions.

**Ceramics Program Attendance Policies:**
Clay is a wonderful material, but requires your regular attention to achieve good results. It cannot be rushed or neglected. Full participation by showing completed work during all scheduled critiques is required along with active participation through shared ideas and commentary. Students are expected to attend all classes. **Unexcused absences will be cause for a lowered grade. Your fourth absence will result in a grade drop.** Absences will be counted from the first class meeting onward. Appropriate documentation from
the student health service should be obtained for medical excuses. In general, acceptable reasons for absence from class include illness, serious family emergencies, special curricular requirements (e.g., judging trips, field trips, professional conferences), military obligation, severe weather conditions, religious holidays and participation in official university activities such as music performances, athletic competition or debate. Absences from class for court-imposed legal obligations (e.g., jury duty or subpoena) must be excused. Other sound reasons may be offered.

**Tardiness:** arrival to class five minutes after start of class, will be noted and four such incidences will count as one absence. Leaving early from class will also be considered as tardiness, and will be counted as such.

Students are responsible for satisfying all academic objectives as defined by the instructor. Students who do not attend at least one of the first two class meetings of a course or laboratory in which they are registered, and who have not contacted the department to indicate their intent, may be dropped from the course. The university recognizes the right of the individual professor to make attendance mandatory. After due warning, professors may prohibit further attendance and subsequently assign a failing grade for excessive absences.

**University Policy for Religious Holidays**
The Board of Regents and state law govern university policy regarding observance of religious holidays: Students, upon prior notification of their instructors, shall be excused from class or other scheduled academic activity to observe a religious holy day of their faith. Students shall be permitted a reasonable amount of time to make up the material or activities covered in their absence. Students shall not be penalized due to absence from class or other scheduled academic activity because of religious observances. Further, a student who is to be excused from class for a religious holy day is not required to provide a second party certification of the reasons for the absence.

**University Illness Policy**
Students who are absent from classes or examinations because of illness should contact their professors. If you’re unable to attend class due to illness, please email the teacher prior to class meeting time. Please state your name, class, as well as the reason you will not be attending class that day.

**Cell Phones:**
Students in the School of Art and Art History will not be permitted to have beepers & cell phones turned on in class. If it beeps, chimes, rings or makes any type of noise, turn it off before entering the classroom. Continuous cell phone disruptions will result in lowered grades.
The Health and Safety Policy Statement:
This course will adhere to the School of Art and Art History's Health and Safety Policy which will be reviewed in class. All students are required to sign and submit to the office the SAAH Health and Safety Student Signature page. The handbook and the signature page are located at http://saahhealthandsafety.weebly.com/handbook.html.

Health and Safety Area Specific Information: Ceramics

All users of the studio classrooms are expected to follow studio guidelines at all times. If you have any questions, ask your instructor.

Area Rules
- Follow all SA+AH Health and Safety handbook guidelines.
- Alcohol is forbidden in studios
- No smoking in the building or within 50 feet of any entrance
- No eating or drinking in the glaze or mixing areas
- Shoes must be worn at all times
- It is recommended that Protective equipment be worn at all times: safety glasses when grinding, chipping shelves, etc., protective lenses for kiln viewing, gloves for hot objects, heat-resistant aprons for raku, ear protection for grinding and sawing, rubber gloves for mixing hazardous materials
- Do not block aisles, halls, or doors
- Do not bring children or pets into the studios
- Do not store things on the floor
- Do not park bikes in the building
- Clean up spills immediately
- Scoop up dry materials, mop up liquids, do not spilled materials to original source as they are contaminated now
- Carry heavy or large trash to the dumpster
- Place materials containing barium or chrome in the hazardous waste disposal area
- Do not sweep. This puts hazardous materials in the air. Rather scrape up chunks and wet-clean.

Respiratory Protection

University of Florida Environmental Health and Safety (EH&S) has determined that the use of respiratory protection is not required for projects and activities typically performed in the School of Art + Art History. It is against the School of Art + Art History policy for any instructor to require students to wear respiratory protection however,
you may recommend it, and you may voluntarily choose to wear respiratory protection: either an N95 filtering face piece, commonly known as a dust mask, or a tight fitting half or full-face respirator. Any user who chooses to wear such respiratory protection is therefore said to be a voluntary user.

Environmental Health and Safety follows or exceeds OSHA 29CFR1910.132-137 standards for Personal Protective Equipment. Any voluntary user: student, faculty, or staff is required to follow all Environmental Health and Safety policy which can be found at: [http://www.ehs.ufl.edu/General/resppol.pdf](http://www.ehs.ufl.edu/General/resppol.pdf).

For simplicity, the regulations are outlined below. You must follow each step in order:

**1. I want to wear an N95 dust mask.**
   b. Complete “Medical History Questionnaire for N95 Filtering Face piece Respirators” form ([http://www.ehs.ufl.edu/OCCMED/N95.pdf](http://www.ehs.ufl.edu/OCCMED/N95.pdf)) and “UF Voluntary Use Respirator Supplementary Information Memo”
   c. Include Payment: There is a $5 charge for the review and processing of this form.

2. Undergraduates must make payment in person. Go to:
   Health Science Center
   Dental tower, second floor Room D2-49
   On the corner of Archer Road and center drive
   West entrance
   ii. Contact SHCC OCCMED at 352.392.0627 with questions.

**2. I want to wear a tight fitting respirator**
   a. Complete the “Request for Respirator Use” form ([http://www.ehs.ufl.edu/OCCMED/respreq.pdf](http://www.ehs.ufl.edu/OCCMED/respreq.pdf)).
   b. Complete the “Initial Medical Questionnaire for Respirator Use” ([http://www.ehs.ufl.edu/OCCMED/initial.pdf](http://www.ehs.ufl.edu/OCCMED/initial.pdf)) and “UF Voluntary Use Respirator Supplementary Information Memo”
   c. Include Payment: i. There is a charge for the review and processing of this form.

2. Undergraduates must make payment in person. Go to:
   Health Science Center
   Dental tower, second floor Room D2-49
   On the corner of Archer Road and center drive
   West entrance
   d. Call SHCC OCCMED at 352.392.0627 to make appointment for Pulmonary Function Test (PFT.)
e. You must now see Bill Burton for fit testing. Call Bill Burton (in EH&S) 352.392.3393 to make an appointment for fit testing.
    
f. Contact SHCC OCCMED at 352.392.0627 with questions.

LOCKERS: Sign up for a locker to be used as storage for tools and clay. The list is on the bulletin board adjacent to Room 14. Lockers must be cleaned out and locks removed by the end of finals or the contents will be considered abandoned.

STUDIO COURTESY: Please leave the studio clean. Regardless of the condition you find it in, we request that you leave it clean for the next person. Remember to place all work in progress on the storage shelves. Leave the work tables clear and clean. This is a shared studio and we all need to work together to keep it a clean and productive environment.

ACADEMIC HONESTY: As a result of completing the registration form at the University of Florida, every student has signed the following statement: “I understand that the University of Florida expects its students to be honest in all of their academic endeavors and understand that my failure to comply with this commitment may result in disciplinary action up to and including expulsion from the University. Detailed academic honesty guidelines may be found at http://www.dso.ufl.edu/studentguide/studentrights.php Cheating and illegal use of copyrighted material is not tolerated.

ACCOMMODATIONS FOR STUDENTS WITH DISABILITIES: Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this document to the instructor. The instructor will make appropriate accommodations for any student with a disability. The Dean of Students Office can be contacted at: 352-392-1261. Information is also available on their website, at http://www.dso.ufl.edu/drp. Please speak with the instructor about any concerns.

OTHER GUIDELINES: The instructor, the School of Art and Art History, and the Ceramics Department are not responsible for student work left in workspaces, installation spaces, the critique space, the shops, or the classrooms. Projects/materials are not to be stored in the group working space. Each student is responsible for ensuring that his/her projects and materials are safely stored, displayed, installed, and
removed from the classroom and critique space. Projects must be set up and removed from the critique space at the times and spaces designated for each project. Students must check their school email accounts regularly. Students are responsible for any information, deadlines, and updates emailed to their webmail accounts.

Students should check with the instructor or another student outside of class time when they miss a class (prior to missing the class if possible), as in- and out-of-class exercises are spontaneously assigned. Students should bring a doctor’s note for any class from which they expect to be excused. Please address any concerns, problems, and questions regarding this class to the instructor as they arise. Outside class, the instructor is available during office hours, by making an appointment for another time, or through email. Students can expect a response to email within 24 hours. Always be open-minded when considering new ideas and constructive criticism. Critique ideas; not people. No side conversations during presentations or critiques.

School of Art and Art History Policies Regarding Behavior in Lectures, Classrooms, Studios & Other Instructional Spaces
"Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation."


Philosophy
The University of Florida is an institution which encourages the intellectual and personal growth of its students as scholars and citizens. As an educational institution, the University recognizes that the transmission of knowledge, the pursuit of truth, and the development of individuals requires the free exchange of ideas, self-expression, and the challenging of beliefs and customs.

In order to maintain an environment where these goals can be achieved safely and equitably, the University promotes civility, respect and integrity among all members of the community. As stated in the Standard of Ethical Conduct, students are expected to exhibit high standards of behavior and concern for others.

Academic Honesty
As a result of completing the registration form at the University of Florida, every student has signed the following statement: "I understand that the University of Florida expects its students to be honest in all of their academic endeavors and understand that my
failure to comply with this commitment may result in disciplinary action to and including expulsion from the University.

Detailed Academic Honesty Guidelines may be found at http://www.aa.ufl.edu/aa/Rules/4017.htm

Disruptive Behavior
Faculty, students, Administrative and Professional staff members, and other employees [hereinafter referred to as "member(s)" of the University], who intentionally act to impair, interfere with, or obstruct the mission, purposes, order, operations, processes, and functions of the University shall be subject to appropriate disciplinary action by University authorities for misconduct, as set forth in the applicable rules of the Board of Regents and the University and state law governing such actions. A detailed list of disruptive conduct may be found at http://www.aa.ufl.edu/aa/Rules/1008.htm. Be advised that you can and will be dismissed from class if you engage in disruptive behavior.

Counseling Services
Resources are available on campus for students having personal problems or lacking clear career and academic goals which interfere with their academic performance.

1. University Counseling Center, 301 Peabody Hall, 392-1575, personal counseling.

2. Student Mental Health, Student Health Care Center, 392-1171, personal counseling.

3. Sexual Assault Recovery Services (SARS), Student Health Care Center, 392-1161, sexual assault counseling.

4. Career Resource Center, Reitz Union, 392-1601, career development assistance and counseling.

LAB & STUDIO Access AGREEMENT FORM
Laboratory and studio spaces in the School of Art and Art History are for educational and research purposes. Use of these spaces is intended for currently enrolled students, faculty and staff only. Occasionally, access may be granted to non-enrolled students, faculty or staff on a case by case situation. Permission is granted through the use of this form. Laboratories and studios are managed and maintained by each SA+AH Area, therefore permission is granted by the Area Head or Teaching Lab Specialist for that lab/studio. If granted permission, all persons using an SA+AH lab/studio must adhere to the policies, procedures and safety measures established in the SA+AH Health and Safety Handbook (www.arts.ufl.edu/art/healthandsafety.com) as well any further instructions given by area Teaching Lab Specialists. Access may be revoked at the discretion of the Area Head, Teaching
Lab Specialist, or SA+AH Director, at any time, for any reason, particularly for failure to adhere to verbal or written instructions.

The SA+AH maintains laboratories and studios in art+ technology, ceramics, creative photography, drawing, graphic design, painting, printmaking and sculpture. Access to one lab or studio does not grant access to any other facility within the SA+AH.

Applicant
Name:

Purpose for Access:

Address:

Phone & Email:

Laboratory/Studio:

Dates of Access:

Signature:

I agree to adhere to all SA+AH policies and procedures for the lab/studio for which I am granted access.

Area Head/Teaching Lab Specialist
Name:

Signature:

Each Area Head or Teaching Lab Specialist that grants permission for voluntary use will keep a file of signed agreement forms.